

Howitz-DUNN

PROPERTY MANAGEMENT

Mentee Profile Form





PROPERTY MANAGEMENT

MENTEE PROFILE WORKSHEET

Thank you for applying to join the Howitz-Dunn Management Company team! Please complete the following profile form as fully and as candidly as possible. The information you provide will be used to determine your acceptance to the program and to select the best Mentor for your unique needs.

NOTE: This hardcopy worksheet is intended to help you formulate your responses before submitting your online profile and is not a substitute for the online form.

*First Name: _____
*Last Name: _____

(Please attach a recent digital photo.)

*Email (kept private): _____
*Phone (kept private): _____

Mailing Address (kept private): _____

Current Employment: _____

Company / Community: _____

Position / Job Title: _____

All information below will be kept private.

How long have you held this position? _____

Briefly describe your current job responsibilities: _____

How long have you been in the Multifamily industry? _____

Education / Employment History

Education Level: _____

Certifications, Degrees, and Professional Associations: _____

Tell us a little about your background / experience: _____

Please list your employment history starting with the job you held immediately before this one and moving backward:

<i>Employer</i>	<i>Position</i>	<i>Length of Employment</i>	<i>Responsibilities</i>

Personal / Professional Profile

Are you involved in any outside activities? (e.g. volunteer work, sports teams, etc.) _____

Why do you want to be mentored? _____

Are there specific Mentors with whom you'd like to be matched? _____

What would you consider to be your five best professional strengths?

1. _____

2. _____

3. _____

4. _____

5. _____

Tell us about one problem you're really proud to have overcome, and how you overcame it. _____

What five professional weaknesses do you most want to overcome?

1. _____

2. _____

3. _____

4. _____

5. _____

When you dream about your professional future, what do you imagine for yourself? _____

If we asked your closest friends to tell us three things about you, what do you think they'd say?
1. _____
2. _____
3. _____

What is your favorite book and why? _____

Name the ONE person who has influenced you the most and tell us why. _____

Name the ONE event that has influenced you the most and tell us why. _____

If you could spend a day with one special person (alive or dead), who would it be and why? _____

What is the greatest risk you've taken that resulted in failure? _____

What was your single most difficult decision in the last year and what made it so difficult? _____

If you could a) see into the future or b) travel backward in time, which would you choose and why? _____

Can you name one accomplishment in your life most people might not know about? _____

What was your very first job experience and how did it affect you? _____

Do you think that you are successful? Why? _____

Describe one of your long-term goals. _____

Name two aspects of your career that you are most passionate about.

1. _____
2. _____

If you could see yourself ten years in the future, what would you be doing? _____

When did you first realize what you wanted to do for a career? _____

Do you love what you do? Why? _____

Despite your success, what do you still find difficult in your career? _____

If you could go back in time, would you do anything differently? _____

What was the most important decision you have ever made regarding your career? _____

If we asked your co-workers to tell us three things about you, what do you think they'd say?

1. _____
2. _____
3. _____

Demographics (Optional)

Gender: _____ Race: _____ Age: _____

**Note: Your contact information will be kept private/hidden from all users until a mentorship is agreed upon by both parties. At that time this information will be shared between the Mentor and Mentee only.*